

Because of the huge amount of work involved in organising the Book Rental Scheme it is essential that this signed agreement be returned to the school no later than

Forms returned after that date will not be considered.

St Brigid's College, Callan, Co. Kilkenny

Book Rental Scheme – The Rules

1. The rental fee will be €65 for first years plus a €15 refundable fee. For 2nd, 3rd, 4th, 5th and 6th years students there will be a fee of €15 to continue renting books obtained in the previous year plus one third of the cost of any books obtained in that year.
2. A student getting books on the rental scheme will retain them for the three years of her course. However any books not required by a student in 2nd, 3rd, 5th or 6th year must be handed back so that they will be available for other students.
3. A €15 refundable fee will be taken on first day of term and **refunded on return of books in perfect condition** at end of year. This refundable fee will be taken up again the following September.
4. All books to be covered with clear contact and name and class written only on the label provided.
5. No writing, underlining, highlighting etc... of any kind will be permitted on books.
6. Random checks will be carried out on all books from time to time during the year.
7. Pupils found defacing books or mis-treating them in any way will be fined and may be removed from the scheme – i.e. books will be taken back and she will be then required to buy whatever books she needs for her course.
8. Books found 'abandoned' on corridors, in classrooms, cloakrooms etc will be confiscated and will be returned on payment of a €2 fine per book.
9. Any books lost must be paid for by the pupil responsible – **payment will be the cost of replacing the book.**
10. Any pupil obtaining books under this scheme will be held completely responsible for the care of the books – if pupil X 'loans' a book to pupil Y and the book is mislaid or lost X will be held responsible.

If you accept these rules and wish to obtain books under this rental scheme please sign below.

Signature of Parent _____ Date _____

Signature of Pupil _____ Date _____

Address _____

Thank you for your co-operation

Eleanor Ryan (Ms)